

ST. JOSEPH'S CONVENT HIGH SCHOOL, CBSE – CHITTARANJAN

Cir.No 01/2025

“Education’s purpose is to replace an empty mind with an open one.”– Malcolm Forbes

Dear Parents/Guardians,

God is an unshakable tower, which humanity can rely upon. I thank God and each time I think of you, I pray with joy. Yes, the power of God was always with us. He has guided us and protected us throughout the session and still continues to do so.

With these lines I like to highlight that, St. Joseph’s Convent High School - CBSE, not only enhances the hidden talents of the students but also gives emphasis to the Integral Human Development of each person. Holistic education is imparted in developing a child's physical, emotional, moral, psychological and spiritual growth. Every person is a reflection of God and is worthy of respect. Through the value based education we teach students to respect every person and nature.

Greetings and warm wishes to you and your family to stay happy, healthy, and wise! We have come a long way together, and putting our best foot forward to continue with the process of learning of the children. With the result declaration of the session 2024-25 on 17th March 2025, Monday, we come to the new beginning with more zeal and enthusiasm. Now, with the beginning of new session: 2025-26: ST. JOSEPH’S CONVENT HIGH SCHOOL, CBSE staff and management put forward its dedication and commitment to leave no stone unturned to make children learn and develop in a holistic approach. We are looking forward to a productive partnership with you to ensure that our children can achieve their highest potential. Let us start the learning for our children once again, with new hopes, freshness and vigour. Let us together as teachers and parents promise to ourselves that the growth of our children should keep happening in all parameters, despite of any hardship.

I am indebted to all my staff, both teaching and non-teaching for playing a vital role in molding and guiding the students, for completing the year 2024-25 successfully.

Dear parents, the School management appreciates your wholehearted cooperation and support. We do expect your valuable support in the coming session 2025-26.

I would like to draw your kind attention to the following information for scholastic year 2025-26

1. Result Schedule:

Result for the Session 2024-2025 for Classes NUR to IX & XI was published on – 17-03-2025.

2. Withdrawal:

- i. Parents/Guardians, who intend to withdraw their wards, are requested to apply for Transfer Certificate (T.C) by 20th March 2025, after clearing the fees of the respective session.
- ii. Any student, who leaves the school in the midsession or during the ongoing academic year, will have to pay the fee till the month of the issued transfer certificate.

Books will be available in the school campus on the given dates with a discount of 10 %

DATE	DAY	TIME	CLASS
22.03.2025	SATURDAY	09.00 A.M. TO 11.00 A.M.	KG-I & KG-II
22.03.2025	SATURDAY	11.00 A.M. TO 01.00 P.M.	I & II
22.03.2025	SATURDAY	02.00 P.M. TO 04.00 P.M.	III & IV
23.03.2025	SUNDAY	09.00 A.M. TO 11.00 A.M.	V
23.03.2025	SUNDAY	11.00 A.M. TO 01.00 P.M.	VI & VII
23.03.2025	SUNDAY	02.00 P.M. TO 04.00 P.M.	VIII
24.03.2025	MONDAY	09.00 A.M. TO 11.00 A.M.	X
24.03.2025	MONDAY	11.00 A.M. TO 01.00 P.M.	IX
24.03.2025	MONDAY	02.00 P.M. TO 04.00 P.M.	XI, XII & ALL CLASSES

School uniform for classes KG I to XII to be followed.

CLASS	DAYS	UNIFORMS
NUR TO VIII	Monday, Tuesday & Thursday	Shirts- Red Check with School Logo in pocket & Cream Colour Full Collar (Common) For Boys – Full Pant - Cream Colour For Girls - Skirt – Cream Colour Shoe – Black (Common) Socks – Cream (Common) School Tie and Belt (Common)
Class IX to XII		For Boys:- Shirts- Red Check with School Logo in pocket & Cream Colour Full Collar Pant - Cream Colour For Girls:- Kameez – Red Check Pattern with Cream Colour Semi Collar and School Logo in pocket Salwar – Cream Colour Half Coat – Cream Colour with School Logo in pocket Shoe – Black (Common) Socks – Cream (Common) School Tie and Belt (Common)
NUR TO VIII	Wednesday	Shirt – White Shirt with school logo in pocket (Common) For Boys – Full Pant – White Colour For Girls - Skirt – White Colour Sock – White (Common) Shoe – White Keds (Common) School Tie and Belt (Common)
Class IX to XII		For Boys:- Shirts- White Shirt with School Logo in pocket Pant - White Colour For Girls:- Kameez – White Colour with school logo in pocket Salwar – White Colour Half Coat – White Colour with school logo in pocket Shoe – White Keds (Common) Socks – White (Common) School Tie and Belt (Common)
NUR TO X XI & XII	Friday & Saturday	House T-shirt/Track pant Socks - White Shoes - Black

The school uniform is important and also students should come to school wearing a proper neat & tidy uniform.

New Scholastic Year: - 2025 - 26

- i. **New Scholastic year will start from 3rd April 2025 (Thursday), on the opening day classes will be 07:00 AM till 10:00 AM. School timings for new scholastic year (2025-2026):**

- **Class NUR to KGII – 07:00 AM – 12:10 PM**
- **Class I to X - 7:00 AM - 1:10 PM**
- **Class XI & XII – 07:00 AM – 12:30 PM**

- ii. Class time table and other information will be provided to the students by their respective class teachers on the re- opening Day.

- iii. Wearing of precious ornament and carrying any types of electronic gadgets (Mobile, Smart Watch, Fit Band, and Normal watch) are strictly prohibited.
- iv. Bringing of Car, Bike, Scooty or any other motor vehicle is strictly prohibited

School Fee:-

- i. Monthly fee will be collected from 1st to 25th of every month, thereafter a fine of amount ₹50 will be charged along with fees for the month not cleared.
- ii. **Annual fee is to be paid once yearly and that has to be cleared by 30th of April along with April Month Fee.**

ADMISSION FEE					
NUR, K.G I & K.G II	CL I TO IV	CL. V TO VIII	CL. IX	CL. XI	Amount
10940	11170	16640	18810	Science with Comp.	28450
				Science without Comp.	28250
				Arts & Com with Comp.	28200
				Arts & Com without Comp.	28000
ANNUAL FEE					
	K.G II	CL I TO IV	CL.V TO X	CL.XII	
	4500	5500	6000	9000	
MONTHLY FEE					
	NUR,K.G I & K.G II	CL I TO IV	CL.V TO VIII	CL.IX & X	CL. XI & XII
General Fee	1440	1670	2140	2310	
Science with Comp.					3450
Science without Comp.					3250
Arts & Com with Comp.					3200
Arts & Com without Comp.					3000

I, thank each one of you for your help rendered to us, to carry out the responsibility and your readiness to respond whenever we called upon. Your trust and confidence in our institution is praise worthy .We look forward for the same in the future too.

We are very sure that with your help and continuous support, we will be able to take our school to the next highest level of excellence. At our end, we shall continue working with you for the best interests of our beloved students and our community at large.

May the coming year 2025-26, bring in bountiful blessings upon you and your families too. May God continue to shower His graces upon you!

Yours sincerely,
In the cause of Education

Sr. Priyanka
(Principal)